

APN# \_\_\_\_\_  
(Must match APN# on document to be Recorded)

County of \_\_\_\_\_  
**RECORDING COVER PAGE**  
(Must be Typed or Printed legibly in black ink only.  
Do Not Print in 1" margins of this document)

\_\_\_\_\_  
Above Space for Recorder's Use Only

**TITLE OF DOCUMENT:**  
**AFFIDAVIT OF CONVERSION FROM REAL TO PERSONAL PROPERTY T11 (NRS 361.2445)**  
(Must match Title on document to be Recorded)

Please complete Affirmation Statement below:  
I, the undersigned, hereby affirm that this document submitted for recording does not contain any personal information and/or social security number of any person or persons (Per NRS 239B.030)

\_\_\_\_\_  
SIGNATURE TITLE

\_\_\_\_\_  
PRINT NAME

**RECORDING REQUESTED BY:**

\_\_\_\_\_  
Name

**RETURN TO:** Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

**MAIL TAX STATEMENT TO: (Applicable to documents transferring real property)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

**Department of Business & Industry**  
**Nevada Housing Division**  
**Form T11: Conversion From Real to Personal Property**

Applicant Email Address: \_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_

Preferred contact method for questions? ☐ Mail ☐ Phone ☐ Email

**SECTION 1. STRUCTURE INFORMATION:**

**Important:**

Use the exact information from your current title or a title search from our website when completing the form.

Year: \_\_\_\_\_ Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_

Serial #: \_\_\_\_\_ Size: \_\_\_\_\_

Physical Address of Structure:

Street: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**(Do not sign below until in front of a Notary)**

**SECTION 2. OWNER SIGNATURE(S):**

As the owner(s), I affirm the sole purpose for converting the manufactured/mobile home from real property to personal property is to effect a transfer of the title to the manufactured/mobile home. I have given written notice to the County Assessor of the county in which the real property is situated.

\_\_\_\_\_  
Signature-Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature-Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature-Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature-Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

**(FOR NOTARY USE ONLY)**

State of \_\_\_\_\_ County \_\_\_\_\_

Subscribed and sworn to before me,

\_\_\_\_\_  
Name of Notary Public

on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by

\_\_\_\_\_  
Printed name of party appearing before Notary

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Stamp or Seal

APN# \_\_\_\_\_

**SECTION 3. LAND OWNER SIGNATURE:**

*Complete only if Land is **Leased** in accordance with NRS 361.244.1.B*

As the owner of the real property listed at \_\_\_\_\_,  
I, \_\_\_\_\_ consent to the conversion of the above described manufactured home  
from real property to personal property.

\_\_\_\_\_  
Signature-Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature-Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

**(FOR NOTARY USE ONLY)**

State of \_\_\_\_\_ County \_\_\_\_\_

Subscribed and sworn to before me,

\_\_\_\_\_  
Name of Notary Public

on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ by

\_\_\_\_\_  
Printed name of party appearing before Notary

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Stamp or Seal

APN# \_\_\_\_\_

#### SECTION 4. LIENHOLDER SIGNATURE(S):

As a person who holds a legal interest in the real property to which the manufactured/mobile home is affixed, I consent to the removal of the manufactured/mobile home.

\_\_\_\_\_  
Lienholder Authorized Signature Date

\_\_\_\_\_  
Lienholder Authorized Signature Date

#### (FOR NOTARY USE ONLY)

State of \_\_\_\_\_ County \_\_\_\_\_

Subscribed and sworn to before me,

\_\_\_\_\_  
Name of Notary Public

on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by

\_\_\_\_\_  
Printed name of party appearing before Notary

\_\_\_\_\_  
Notary Public Signature Notary Stamp or Seal

APN# \_\_\_\_\_

#### SECTION 5. COUNTY ENDORSEMENT - *This is required when transferring a used structure only.*

**Warning: Endorsement required by county assessor where structure is situated that all taxes have been paid before title can be transferred.**

\_\_\_\_\_  
Signature of County Assessor Date: \_\_\_\_\_ For Tax Year \_\_\_\_\_

As an authorized representative of the Manufactured Housing Division, I acknowledge receipt of this affidavit.

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

# Form T11: Form Instructions

**Purpose:** Use this form to convert a manufactured or mobile home from real property back to personal property as allowed under NRS 361.2445. This process is commonly used to allow resale or title transfer of a home previously affixed to land. **Per NRS 361.2445 this procedure must be completed 30 days prior to removing the home.**

## Step 1: Complete the Form

### Recording Cover Page

- Provide the APN (Assessor's Parcel Number)
- Enter county name and ensure the document is typed in black ink only—no handwriting in margins
- Affirmation Statement: Confirms that no personal identifying info is included
- Fill in the name of recording requester, Return address and Tax statement recipient address (if applicable).
- Applicant Contact Info: Provide email and phone number, and indicate preferred method of contact.

### Section 1 – Structure Information

- Enter: year, manufacturer, model, serial #, size, and structure's physical location, including county.

### Section 2 – Owner Signature(s)

- All titled owners must sign and print names. Signatures must be notarized.
- Must affirm written notice has been given to the County Assessor.

### Section 3 – Landowner Signature (If Applicable)

- Complete this section only if the land is leased under NRS 361.244.1.B.
- Landowner(s) must consent to conversion. Signatures must be notarized.

### Section 4 – Lienholder Consent (If Applicable)

- Any lienholder with a legal interest in the real property must sign. Signatures must be notarized.

### Section 5 – County Assessor Endorsement (Required)

- Assessor confirms that all property taxes are paid. Must be signed and dated by the County Assessor.
- Starting July 1 each year, endorsements dated before that date will not be accepted.

## Step 2: Submit for Pre-Approval

- Send the following to the Nevada Housing Division for review:
  - Original unrecorded affidavit from the County Assessor
  - Title Form 1 - Certificate of Title Transfer Form (T1)
  - Copy of deed, deed of trust, or preliminary title report on the land
- **Note:** If there's a loan on the land and it will stay with the home, the lienholder must also sign T1.
- If approved: NHD will instruct you to record the Affidavit with the County Recorder.
- If rejected: NHD will return the documents with a letter of explanation.

## Step 3: Submit the Form With Proof of Payment

Email (Preferred): [submissions@housing.nv.gov](mailto:submissions@housing.nv.gov)

Mail:

Nevada Housing Division

Attn: Title Processing

1830 E. College Parkway, Suite 200

Carson City, NV 89706